

# **GUIDELINES FOR BUILDING PERMIT APPLICATIONS**

## ***Respecting List of Plans, Working Drawings or Reports to Accompany Applications for Building Permits***

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1. Completed application form(s)
2. Site Plan: Indicate location of structure with respect to (distances measured in feet or metres):
  - (a) Property lines
    - (i) front
    - (ii) side
    - (iii) rear
  - (b) Location of well
  - (c) Location of septic tank and trenches or filter bed
3. Two sets of working drawings that include (1 set to be returned to applicant):
  - (a) Foundation plans
  - (b) Floor plans - indicate plumbing fixtures
  - (c) Wall sections and details
  - (d) Framing plans
  - (e) Roof plan / truss drawings
  - (f) Building elevations
  - (g) Heating and ventilation calculations and drawings
4. Septic system application (if applicable to structure)
5. Letters of reference that address other applicable laws, ie. Conservation Authority, engineered beams or systems, minimum separation for agricultural livestock buildings, engineered stamped drawings for buildings larger than 6000 ft. <sup>2</sup>.