

**MINUTES**  
**THAMES CENTRE DOG DAY PARK ADVISORY COMMITTEE**  
**WEDNESDAY, MARCH 11, 2020**  
**9:00 A.M., COUNCIL CHAMBERS, MUNICIPAL OFFICE**

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PRESENT: T. Zelenko, Chair/Community Representative  
C. Woods, Community Representative  
C. Patterson, Council Representative  
K. Elliott, Council Representative  
D. Brown, Parks & Facilities Supervisor, Staff Representative  
T. Haffner, Administrative Assistant Recreation & Fire, Recording Secretary

ABSENT WITH

REGRET: B. Henshaw, Vice-Chair/Community Representative  
R. Rossi, Community Representative

The Chair called the meeting to order at 9:05 a.m.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) February 5, 2020 regular meeting minutes. It was:

Moved by: K. Elliott  
Seconded by: C. Woods  
(Resolution #TCDDPAC-13-2020)

RESOLVED THAT the minutes of the Thames Centre Dog Day Park Advisory Committee held on February 5, 2020, be adopted. Carried.

3. PRESENTATIONS/DELEGATIONS - None.

4. REPORTS OF STAFF - None.

5. COMMITTEE BUSINESS

(A) **Sponsorship.** The Parks and Facilities Supervisor presented the draft outline of the dog donation sponsorship sign with small, medium and large plaques that can be purchased. The cost for the sign and installation would cost approximately \$4,470.00. It was:

Moved by: K. Elliott  
Seconded by: C. Woods

(Resolution #TCDDPAC-14-2020)

RESOLVED THAT the Thames Centre Dog Day Park Advisory Committee approve the dog donation sponsorship sign with the potential to change various donation level names. Carried.

The Parks and Facilities Supervisor also presented the benches that are located around town for the Memorial Bench Program. These benches can also be purchased for the dog day park. To purchase a bench, with a plaque on a concrete base it would cost \$2,000.00. It was:

Moved by: K. Elliott

Seconded by: C. Woods

(Resolution #TCDDPAC-15-2020)

RESOLVED THAT the Thames Centre Dog Day Park Advisory Committee approve the bench with a plaque and concrete base to be purchased for \$2,000.00 and to be placed at the dog day park. Carried.

- (B) **Special Council Meeting.** The Chair attended the Special Council Meeting on Monday, March 2, 2020 to inform Council of all our efforts regarding the dog day park.
- (C) **Schedule for Construction.** The Parks and Facilities Supervisor verbally reported that the schedule of construction is set to take place mid-April (weather depending). The fence would then be installed at the end of April/beginning of May. The Thames Centre Dog Day Park Committee suggested the grand opening could be early June, but this can be discussed further once the project is underway.
- (D) **Tree Donation.** The Dorchester and District Lions Club approached the Parks and Facilities Supervisor, and they would like to donate 60 large trees to the Municipality. It was suggested that some of these trees can be planted in and around the dog day park.

6. CORRESPONDENCE – None.

7. UNFINISHED BUSINESS – None.

8. NEW BUSINESS

- (A) Since it was not discussed above, K. Elliott considered pricing out the three different levels of the dog donation sponsorship sign. The first level will cost \$750.00, the second level will cost \$500.00 and the third level will cost \$100.00. K. Elliott will design a poster to have this information promoted to

the public. This poster can be displayed on the Municipality of Thames Centre's website and on the Facebook page. It was:

Moved by: K. Elliott  
Seconded by: C. Woods  
(Resolution #TCDDPAC-16-2020)

RESOLVED THAT Thames Centre Dog Day Park Advisory Committee set the prices noted above to be the dog donation sponsorship prices for the sign and K. Elliott will design a poster. Carried

9. SCHEDULING OF MEETINGS

The next regular meeting is scheduled to be held on April 1, 2020 at 9:00 a.m. in the Council Chambers located at the Municipal Office in Dorchester.

10. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: K. Elliott  
Seconded by: C. Woods  
(Resolution #TCDDPAC-17-2020)

RESOLVED THAT the meeting adjourned at 9:28 a.m. Carried.

Original signed by:  
Tanner Zelenko, Chair

Original signed by:  
Tori Haffner, Recording Secretary