

**MINUTES**  
**THAMES CENTRE SPECIAL EVENTS COMMITTEE**  
**THURSDAY, SEPTEMBER 17, 2020**  
**10:00 A.M., ONLINE MEETING (ZOOM)**

<https://zoom.us/j/97145299183?pwd=TXZweXZucTJ1ZmVvbVQ2Q2pyVHB0dz09>

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PRESENT: A. Warwick, Chair/Council Representative  
D. Brown, Parks and Facilities Supervisor, Staff Representative  
K. Ross, Community Representative  
P. Wearne, Community Representative  
M. Murray, Community Representative  
S. MacDonald, Director of Community Services and Facilities, Staff Representative  
T. Haffner, Administrative Assistant of Recreation and Fire, Staff Resource/Recording Secretary

ABSENT WITH REGRET:  
A. Marr, Community Representative  
B. Jones, Community Representative  
K. Elliott, Council Representative

ABSENT: A. Hill, Vice Chair/Community Representative

The Chair called the meeting to order at 10:05 a.m.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) **June 18, 2020, regular meeting minutes.** It was:

Moved by: K. Ross  
Seconded by: P. Wearne  
(Resolution #TCSEC-22-2020)

RESOLVED THAT the minutes of the Thames Centre Special Events Committee held on June 18, 2020, be adopted. Carried.

3. PRESENTATIONS/DELEGATIONS – None.

4. REPORTS OF STAFF

(A) The Chair welcomed our new Director of Community Services and Facilities, S. MacDonald to the Thames Centre Special Events Committee.

5. COMMITTEE BUSINESS

- (A) **Canada Day Recap.** The Chair verbally recapped the success of the Canada Day sparklers, and noted that all sparklers were distributed. The Chair requested staff to gather all the #LightUpThamesCentre submission videos and photos, so a film can be created and shared at the next Canada Day celebration. The Staff Resource will collect all submissions, and work alongside the Parks and Facilities Supervisor to collaborate a Canada Day sparkler video.
- (B) **Outdoor Movie Equipment.** The outdoor movie equipment has been purchased and delivered to the FlightExec Centre. So far, the Dorchester Lions Club and the Thorndale Youth Clubhouse have borrowed the equipment for a movie night. The Thames Centre Special Events Committee suggested exploring opportunities to partner with the Senior's Centre, or the Thames Centre libraries to see how their licence work for playing movies. The Parks and Facilities Supervisor will be in contact with each organization.

6. SUB-COMMITTEE BUSINESS – None.

7. CORRESPONDENCE – None.

8. UNFINISHED BUSINESS – None.

9. NEW BUSINESS

- (A) **Community Spirit Awards.** P. Wearne suggested creating a Community Spirit Award for Halloween. The process would be the same as Canada Day, where businesses or residents can decorate their properties and submit an application online. The Staff Resource will create a poster to help promote this idea and post it on Facebook and on the website prior to our next meeting. It was:

Moved by: P Wearne  
Seconded by: K. Ross  
(Resolution #TCSEC-23-2020)

RESOLVED THAT the Thames Centre Special Events Committee direct staff to promote for the Halloween Community Spirit Award. Carried.

- (B) **Festival of Lights.** The Chair inquired about any updates regarding lighting in the park for the Festival of Lights. The Parks and Facilities Supervisor notified the Thames Centre Special Events Committee (TCSEC) that the lighting will not be ready for this Festival of Lights event, but will be completed in the 2020. At this time, the TCSEC brainstormed new ideas for the Festival of Lights celebration. The ideas are as follows:
- Reaching out to Thames Centre Service Groups, and have a tree decorating contest in the park;

- Handing out ornament kits, with paint to decorate, and families can hang their ornament on the main Festival of Lights tree;
- A pop up Christmas tree, which will appear in high traffic areas within Thames Centre. This pop-up wagon will supply popcorn and hot chocolate; and
- Bring an ornament from your house to be added to the Festival of Lights tree.

Based on the ideas listed above, the TCSEC will decide which idea will be best for the community.

10. SCHEDULING OF MEETINGS

The next regular meeting is to be held on Thursday, October 15, 2020 at 10:00 a.m. Online, via Zoom.

11. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: K. Ross  
Seconded by: P. Wearne  
(Resolution #TCSEC-24-2020)

RESOLVED THAT the meeting adjourned at 10:44 a.m. Carried.

Original signed by:  
Alison Warwick, Chair

Original signed by:  
Tori Haffner, Staff Resource/Recording Secretary